



GOVERNMENT OF MEGHALAYA
DIRECTORATE OF FOOD CIVIL SUPPLIES AND CONSUMER AFFAIRS
HORSE SHOE BUILDING, LOWER LACHUMIERE, SHILLONG - 793 001

PHONE NO. :
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NO.DSCA. /27/2025/ 14

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Dated Shillong, the 9th February, 2026.

TENDER NOTICE

The Directorate of Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong, intends to dispose of old scrap materials (obsolete/unserviceable furniture, office equipment and other items) on "as is where is basis" located at its Office premises, Horse Shoe Building, (Near MPSC Building), Lower Lachumiere, Shillong-1.

Sealed tender affixing court fee stamp of Rs. 25/- (Rupees Twenty-Five) only/- are invited from the registered waste pickers', registered recyclers or waste collection agencies for sale of old scrap materials (obsolete/unserviceable furniture, office equipment and other items).

Details of contact person for inspection and tender accepting are as under:

Date & Time for inspection of items	All working days between 09.02.2026 to 13.02.2026 between 11:30 AM to 3:00 PM.
Contact Person	Smti. D. Wanchand, Registrar / Shri. J.R. Ryngksai, Superintendent of Accounts, Directorate Food Civil Supplies & Consumer Affairs, Meghalaya, Shillong, Mobile No. 8787740472 / 8415022341
Place for acceptance of tender	Drop box located in the video conference room in the O/O the Director, Food Civil Supplies & Consumer Affairs, Horse Shoe Building, Lower Lachumiere, Shillong - 1.
Last date & time for acceptance of tender	3:00 PM on 16.02.2026
Date, time & Venue for opening of tender in the presence of the bidders or their authorized representatives	17.02.2026 at 12:00 Noon, Office Chamber of Director, Food Civil Supplies & Consumer Affairs, Horse Shoe Building, Lower Lachumiere, Shillong-1.

Interested agencies duly registered with State/Central Government having valid Trading License may collect the Tender document along with the terms & condition from the office of the above mentioned address during office hours or download from the website <http://meghafcsca.gov.in>

Director,
Food Civil Supplies and Consumer Affairs,
Meghalaya, Shillong.

MEMO. NO. DSCA. /27/2025/ 14 (A).

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Dated Shillong, the 9th February, 2026.

COPY TO :-

1. The Under Secretary to the Govt. of Meghalaya, Food Civil Supplies and Consumer Affairs Department, Shillong, for information.
2. Notice Board.

Director,
Food Civil Supplies and Consumer Affairs,
Meghalaya, Shillong.

TERMS & CONDITIONS

1. INSPECTION:

- 1.1. Bidders may inspect old scrap materials on the stipulated dates & time scheduled above.
- 1.2. Bidders should thoroughly satisfy themselves about the nature, conditions and quality of old scrap material at the time of inspection.

2. MODE OF SUBMISSION OF TENDER:

- 2.1 Sealed envelope super subscribed (TENDER FOR SALE OF OLD SCRAP MATERIALS (OBSOLETE/UNSERVICEABLE FURNITURE, OFFICE EQUIPMENT AND OTHER ITEMS) should be addressed to the Director, Food Civil Supplies & Consumer Affairs, Horse Shoe Building, Lower Lachumiere, Shillong-1.
- 2.2 Sealed documents should be dropped in the drop box kept in the video conference room of the O/O the Director, Food Civil Supplies and Consumer Affairs, Horse Shoe Building, Lower Lachumiere, Shillong-1, prior to the closing date and time. Once the tender is submitted, no withdrawal will be allowed.
- 2.3. The financial bid (Part B) shall be written legibly and free from erasing and over-writing. Corrections, if any, should be duly attested by the authorized signatory. Rates should be written both in words and in figures.
- 2.4. Bidders must enclose copy of address proof (Voter I-card/Aadhar card/Driving License, etc), PAN Card, GST Card and valid Registration Certificate. Copy of valid Trading License issued by the appropriate authority is required only for bidders belonging to Non-Tribal.
- 2.5 In case the date fixed for opening of tender falls on holiday due to any unforeseen reasons, the tender received shall be opened on the next working date.

3. ACCEPTANCE OF OFFER:

- 3.1. The tender is valid for a period of 7 (seven) days from the date of opening.
- 3.2. The competent authority reserves the right to accept or reject any/all tenders without assigning any reason whatsoever.
- 3.3. Incomplete and unsigned tender are liable to be rejected.
- 3.4 The successful bidder will be intimated about the acceptance of their offer through Telephonically/Registered post.

4. PACKING & LIFTING:

- 4.1. The old scrap materials are offered purely on "AS IS WHERE IS". Pick and choose method of collection is strictly prohibited.
- 4.2. The old scrap materials will be sold entirely at once.
- 4.3. Cost of segregation/cutting/bundling/loading/unloading/transportation, etc of old scrap materials are to be borne by the purchaser (s).
- 4.4. The successful bidder will be allowed to lift all the old scrap materials from the disposal site within 5 (five) days after the payment. On failure to do so, this office shall have the right to forfeit the entire amount of tender and dispose of the old scrap materials through the alternate bidder.

5. PAYMENT TERMS:

- 5.1. The successful bidder with the highest offered price will be issued a sale order and shall have to make full payment within 7 days from the receipt of Sales order.

Sd/-
Director,
Food Civil Supplies and Consumer Affairs,
Meghalaya, Shillong.